**Arthritis Society Stars Canada Stars Career Development Award**

**Abstract Registration Sample**

**Please read the following information carefully.**

Investigators are encouraged to create their applications in Apply early in order to familiarize themselves with the online system, allow time for a review of the completed application, and to upload attachments prior to the deadline. This application sample is provided for reference for applicants.

Please note that Apply requires completion of sections before being able to move to the next section. If you enter temporary text in any field, be sure to return to complete the section. Incomplete applications will not be accepted.

All applications should be started under the Apply account of the Principal Investigator. Grant administrators (and other team members) can be added as “collaborators” once the application has been created. Find out more about adding [collaborators here.](https://help.smapply.io/hc/en-us/articles/115001635474-Collaborators-Overview#h_a20449b8-b34d-42e1-bfcb-fc5fbd45a568)

Please note:

* Apply will not accept formatting or scientific symbols. If using this template to prepare your application, please clear formatting prior to copying into Apply.
* Required attachments are highlighted below in yellow.
* **Additional application sections not included in this template:**
  + Provide 3-5 suggested reviewers (required)
  + Provide up to 3 conflicted reviewers (required)
  + Biographical Information (optional)

Please double check the content of your application before submitting to ensure that the information you provide is complete and accurate. **If you require assistance with editing or completing your application, please review instructions** [here](https://bit.ly/2Tqbu2j)**.**

**Please contact** [research@arthritis.ca](mailto:research@arthritis.ca) **with any questions about the application.**

**ELIGIBILITY (Page 1)**

Are you an eligible Principal Investigator at an eligible Canadian institution, [as defined by Arthritis Society Canada](https://arthritis.ca/researchers/administration-and-reporting/eligibility-and-requirements)?

* Yes
* No

Are or will you be working on a project that is relevant to the research priority areas identified in [Arthritis Society Canada's 2020-2025 Research Strategy?](https://arthritis.ca/getmedia/5876aac1-1c0f-4f21-b40c-0b1a38921e10/StrategicPlan_Highlights_ResearchStrategy2020_Jan29.pdf) (i.e., Arthritis pain, OA, IA, Childhood, and/or Work).

* Yes
* No

A PI can only hold **two Arthritis Society Canada-funded grants or awards** across all Arthritis Society Canada or partnered competitions as PI/Co-PI at any time. Applications for subsequent funding can be submitted in the final year of Arthritis Society Canada funding of a current grant. Applicants will be required to declare all funding in the “Other Funding” sections of their applications.

Would the PI/Co-PI(s) meet the funding eligibility requirements outlined above as of the start date of Jan. 1, if successful?

* Yes
* No

Do you meet all of the following criteria?

1.You are within the first five (5) years of your first academic appointment at a Canadian university or affiliated research institute at the time of the application deadline OR you have a firm offer of an academic appointment by the deadline.

2. You have a commitment from the Host Institution, from the Faculty Dean or Research Director, that includes institutional support; a minimum of 80% protected research time for the duration of the award; three additional years of equivalent research and salary support, as well as adequate infrastructure and physical space.

* Yes
* No

Are you a Canadian citizen or resident of Canada at the time of application with a position at an eligible Canadian Host Institution?

* Yes
* No

I confirm I do not hold other funding support of a similar nature and goals (i.e., recipients of salary awards and operating grants aimed at establishing their research program and/or advancing their career development as of the funding start date are not eligible to apply). For example, these include, but are not limited to, Canada Research Chair awards, province-specific establishment grants, early career institutional chair awards, and early career investigator operating grants.

* Yes
* No

**DISCLAIMER (Page 2)**

The collection and storage of personal information by Arthritis Society Canada is governed by [Arthritis Society Canada's Privacy of Personal Information Policy](http://www.arthritis.ca/privacypolicy), which is consistent with relevant legislation.  
  
The undersigned certifies that they have read and will comply with all terms stated on [Arthritis Society Canada's website](http://www.arthritis.ca/researchers/how-to-apply).

I hereby certify that the information contained in this application is accurate and up to date.

* Yes

## I hereby certify that I accept all of Arthritis Society Canada's [research policies](https://arthritis.ca/researchers/research-policies) and will comply with all [guidelines](https://arthritis.ca/researchers/administration-and-reporting) set out by Arthritis Society Canada.

* Yes

I understand that I, and those named on the application, will be included in Arthritis Society Canada's Research Mailing List to receive news and updates on Arthritis Society Canada research programs and research-related information. I understand that I and those added to the mailing list, are able to opt out from the research mailing list at any time.

* Yes

**RELEASE FORM (Page 3)**

Arthritis Society Canada depends on donor dollars to fund its grants and awards. Applicants must declare their willingness to allow Arthritis Society Canada to provide minimal details of their grant to potential donors/partners. For successful investigators, the grantee must declare their understanding that Arthritis Society Canada will post competition results (principal investigator, host institution, title, value of grant, lay summary) on our website and potentially include a lay summary of the progress and impact of the research in our reports to donors/the public, press releases, social media, or other communications on condition that:

* The specified information will be shared by Arthritis Society Canada only with potential donors/partners and for the sole purpose of obtaining additional funding for Arthritis Society Canada's grant competitions.
* Potential donors/partners will be required to declare conflict of interest and sign a confidentiality agreement before the specified information is released to them by Arthritis Society Canada.
* It will be held confidential by donors/partners and not released to other parties and will be returned to Arthritis Society Canada or destroyed if the decision is not to fund.
* All information released may be retained by the potential donors/partners if it decides to fund the application and may be used by the donor in its funding announcements and other communications.

I acknowledge the sharing of the information specified with potential donors/partners and that, if successful in the competition, Arthritis Society Canada will announce the basic grant/award information and may publish progress updates and research impacts (described above).

* Yes

**PRINCIPAL INVESTIGATOR (Page 4)**

**Principal Investigator Information:**

Full Name:

Position/Title:

Primary Email:

Secondary Email (optional):

Institution:

Faculty (optional):

Department:

Current Position:

Host Intuition Address 1:

Hos Institution Address 2:

City:

Province or Territory:

Postal code:

Phone #:

Affiliated Research Centre (optional):

## Principal Investigator CIHR Common CV (biosketch version) (PDF)

Please note a CIHR PIN is required in your CCV account. You can register for a CIHR PIN through your [*ResearchNet*](https://www.researchnet-recherchenet.ca/rnr16/LoginServlet?language=E) account. If you do not have a ResearchNet account, go to [*ResearchNet*](https://www.researchnet-recherchenet.ca/rnr16/LoginServlet?language=E) and select "Register" from the sign-in box on the right-hand side of the page. Further information is available at the following [*link*](https://cihr-irsc.gc.ca/e/38201.html).

Please use application ID # in file name  
File name: "STAR-24-XXXX\_LName\_CCV"

## Application history

This question is mandatory and plays no part in the review or funding of an application. The data is used for statistical and communication purposes only.

## Please indicate below if this is:

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| Your first application for a research grant/award to Arthritis Society Canada |  |  |
| Your first application for a research grant/award specifically in the area of arthritis research |  |  |
| Your first application for a research grant/award as an independent investigator |  |  |

**MENTOR(S) (Page 5)**

**Please list all mentor(s) below.**

*A CIHR CCV (Project Version) and letter of support from the mentor(s) will be required at the full application stage.*

Please note a CIHR PIN is required in your CCV account. You can register for a CIHR PIN through your [*ResearchNet*](https://www.researchnet-recherchenet.ca/rnr16/LoginServlet?language=E) account. If you do not have a ResearchNet account, go to [*ResearchNet*](https://www.researchnet-recherchenet.ca/rnr16/LoginServlet?language=E) and select "Register" from the sign-in box on the right-hand side of the page. Further information is available at the following [*link*](https://cihr-irsc.gc.ca/e/38201.html).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Full Name** | **Institution** | **Department** | **Email** | **Current Position** |
| **Mentor 1** |  |  |  |  |  |
| **Mentor 2 (Optional)** |  |  |  |  |  |

**ABSTRACT REGISTRATION (Page 6)**

It is the applicant's and the Host Institution's responsibility to ensure that all necessary measures are taken to comply with all applicable Canadian laws governing the conduct of research in Canada.

*Should your submission be approved for funding, please note that fund disbursement will not occur until Arthritis Society Canada receives a copy of the applicable project certificate(s).*

**Proposal Title:**

## Keywords

Provide 10 keywords to describe your research program, the techniques and methodologies to be employed, and the disease or conditions the research addresses.

**Abstract**

*Max 500 words. The abstract should include the following:*

* *Detailed overview of your research program as a whole*
* *An indication of the methodology (-ies) used in your research*
* *The significance of your program to arthritis.*

## Relevance to Arthritis Society Canada Research Strategy

Max 250 words. Provide a brief summary describing how your research program relates to Arthritis Society Canada's Research Priority Areas (i.e., Arthritis pain, IA, OA, Childhood, and/or Work).  1. How does your research program relate to Arthritis Society Canada’s Research Priority Areas? 2. How will the outcome(s) from your research program contribute to a better understanding of arthritis? 3. Why should an Arthritis Society Canada donor consider your research program a priority to support?

## References

List all references cited.

**Special Notice: Upcoming budget form and requests for change to funding model**

In the forthcoming full application form, you will be required to complete a budget outlining the support from your host institution. If there is rationale for a different funding model (equal to the same level of support required by the host institution), please contact Arthritis Society Canada **before**starting your full application at [**research@arthritis.ca**](mailto:research@arthritis.ca)

You have reached the end of the abstract registration form.

When you select “next” you will be redirected to the top of the application form.

To continue editing the application once redirected to the first page of the form, select the ellipses on the top right of the form and select “edit” from the drop-down menu.